



Boxley

PARISH COUNCIL

www.boxleyparishcouncil.org.uk

Beechen Hall, Wildfell Close, Walderslade,
Chatham, Kent. ME5 9RU

☎ 01634 861237

✉ clerk@boxleyparishcouncil.org.uk

Clerk Mrs Daniela Baylis

Assistant Clerk Mrs Melanie Fooks

A G E N D A

To All Members of the Council, Press and Public

Members are hereby summoned, and notice is given that a Meeting of the Parish Council will be held on Monday 11 October 2021 at Beechen Hall, Wildfell Close, Walderslade, ME5 9RU at 7.30pm.

1. Apologies and Non Attendance

To receive apologies from members unable to attend.

2. Declarations of Interest, Dispensations, Predetermination or Lobbying

Members are required to declare any interests, dispensations, predetermination or lobbying on items on this agenda.

3. Minutes of the Parish Council Meeting 6 October 2021

To consider the minutes and if in order sign as a true record (pages 3-5).

4. Matters Arising From the Minutes

4.1 Any other matters arising from the minutes.

5. Crime Report and Police Issues

Crime report (page 5).

6. Adjournment to enable members of the public to address the meeting

7. Draft Minutes of Recent Committee Meetings

The following have been previously circulated:

7.1 Environment Committee Meeting 6 and 15 September 2021.

7.3 Finance and General Purposes Committee 20 September 2021.

8. Finance

8.1. Payments made out of meeting 01.9.21 – 30.09.21. See report (page 8-9).

8.2. Receipts for the period. 01.9.21 – 30.9.2021. See report (page 9-13).

8.3. Account balances report (page 13).

9. Policies and Procedures

9.1 Pandemic Policy - amended – separate attachment.

9.2 Health and Safety Policy (no changes) – electronically circulated.

9.3 Grants Policy.

9.4 Grants Application Form.

10. Monthly Website update (Page 5)

11. Reports from Councillors/office

Members/staff who have attended any meeting on behalf of the parish council are invited to give a summary.

12. Reports from Borough and County Councillors

Our Ward councillors are invited to report and discuss matters affecting the parish.

13. Grant Applications

None on this Agenda.

14. Walderslade Woodland – (Page 5)

15. Investment of Walderslade Woodland Enabling Fund (Page 6)

16. Cluster Meetings

17. Matters for Decision

The recruitment of a Parish Caretaker (page 6).

18. Correspondence

To consider any received.

19. Matters for Information

To consider any received.

20. The Queens Green Canopy (Page 6)

21. Items for Next Agenda

Councillors' reports and requests for items to be included on the next agenda to be submitted no later than 22 October 2021.

22. Next Meeting

1 November 2021.

Daniela Baylis

Daniela Baylis
Clerk to the Council.

Date 4 October 2021

In accordance with policy the meeting should close no later than 9.30 pm but the Chairman has power to extend it by 30 minutes.

Legislation allows for meetings to be recorded by anyone attending. Persons intending to record or who have concerns about being recorded should please speak to the Clerk.